

**Delaware Tribe of Indians  
Elders Committee Meeting  
Minutes of October 21, 2025**

**Call to Order:** Beverly Hicks, at 1:08 pm.

The meeting was held in the FCS Building and on Zoom.

**Roll Call:**

Beverly Hicks, Chair - present

Jana Roth, Vice Chair - present

Angelia Franke, Secretary - present

Mollie Martin, Treasurer - present

Steve Donnell, Sargent-at-Arms, - present

Annette Ketchum, Elder Liaison - present

Billie Jean Sheshey, Elder-at-Large – present

**Prayer:** Given by Steve Donnell.

**Approval of Minutes:** Motion by Steve Donnell to approve the minutes as read. Seconded by Jana Roth. Minutes were unanimously approved.

**Reports:**

**Treasurer's Report by Mollie Martin:** The financial report was edited as one expense was included twice. A balance of \$11,219.84 remains in the account. A motion to accept the Treasurer's Report was made by Jana Roth and seconded by Billie Jean Sheshey. Motion carried unanimously.

**Elder Liaison Report:** No report as Annette Ketchum said the two workshops for October were cancelled. The Workshop will be held tomorrow.

**Guests:**

Tristan Tucker spoke about a pollinators and seed collection workshop he is planning. The date and time will be announced later. Also discussed was the elders growing tobacco for the tribe. Dogbane may be collected at the Eucha Butterfly Farm.

Kendall Reith discussed the Accounting Policies and Procedures that were edited by Tribal Council in July. Trust Board was asked if they wanted to edit this document, but did not respond.

**Old Business:**

**Poll Vote:** Angelia Franke made a motion to accept the Poll Vote of September 29, 2025. Seconded by Jana Roth. The motion passed unanimously.

**Discuss 2026 Activities and Classes:** Committee members were asked to bring a list of ideas to the November meeting.

**Delaware Blouse Update:** Annette Ketchum, Jana Roth, and Angelia Franke continue to work on a pattern and written instructions for the blouse. The group will meet tomorrow.

**Keepsake Candles Trip:** Elders will gather at 1:00 pm at the Tribal Headquarters to ride in the Tribal van. Others not wanting to ride in the van may meet at Keepsake Candles. Beverly Hicks will get the key on Friday, and Jana Roth will drive. Those on the trip may stop for dinner on the way back to Bartlesville.

**Discuss Budget for 2026:** Beverly Hicks will ask Trust Board when the Committee will be given the dollar amount of the allocation so our budget can be prepared before December 31, 2025.

**New Business:**

**Sewing Machines:** A motion was made by Angelia Franke to authorize Beverly Hicks to purchase two portable, computerized Brother sewing machines with accessories, including thread, bobbins and extra needles, up to \$500. Seconded by Jana Roth. Motion carried unanimously.

**Leather and Tools:** Angelia Franke made a motion to purchase full elk hides up to \$500. Seconded by Jana Roth. Motion carried unanimously.

Jana Roth made a motion to purchase leather working tools, including sinew, needles, awls, and scissors, up to \$500. Seconded by Angelia Franke. Motion carried unanimously.

**Printer Paper, Toner, and Drum Cartridges:** Jana Roth made a motion to purchase printer paper, toner, and drum cartridges up to \$500. Seconded by Steve Donnell. Motion carried unanimously.

**Office Supplies:** Jana Roth made a motion to purchase office supplies, including sticky pads, pens, markers, highlighters, folders, stapler, hanging file box, hole punch and miscellaneous office supplies, up to \$500. Seconded by Steve Donnell. Motion carried unanimously.

**Open Shelves or Bookcases:** Annette Ketchum made a motion to purchase open shelves or bookcases up to \$500. Seconded by Jana Roth. Motion carried unanimously.

**Card Stock, Greeting Cards, Stamps, Envelopes and Holiday Cards:** Steve Donnell made a motion to purchase card stock, greeting cards, stamps, envelopes, and holiday cards up to \$500. Seconded by Jana Roth. Motion carried unanimously.

**Sewing Supplies:** Steve Donnell made a motion to purchase sewing supplies, scissors, flush side cutting tools, needle nose pliers, clippers, big eye needles, beading wire, lobster claw clasps, jump rings, and beads of assorted sizes up to \$500. Seconded by Mollie Martin. Motion carried unanimously.

**Storage Rolling Cart, Totes, and Storage Totes:** Annette Ketchum made a motion to purchase a storage rolling cart, totes, and storage totes up to \$500. Seconded by Jana Roth. Motion carried unanimously.

**Cricut, Vinyl, and Accessories:** Jana Roth made a motion to purchase a Cricut, vinyl, and accessories up to \$500. Seconded by Angelia Franke. Motion carried unanimously.

**Laminator, Accessories, and Supplies:** Jana Roth made a motion to purchase a laminator, accessories, and supplies up to \$500. Seconded by Mollie Martin. Motion carried unanimously.

**Engraving Tool, Dremel, Dremel Scissors, Hand Saw, and Hand Sander:** Mollie Martin made a motion to purchase an engraving tool, Dremel, Dremel scissors, a hand saw, and a hand sander up to \$500. Seconded by Annette Ketchum. Motion carried unanimously.

**Fabric and Ribbon:** Steve Donnell made a motion to purchase fabric and ribbon up to \$500. Seconded by Angelia Franke. Motion carried unanimously.

**Halloween Party Pizza and Candy:** A motion was made by Jana Roth to use unrestricted funds, up to \$500, to purchase pizza and candy for the Halloween Party on Family Game Night. Seconded by Steve Donnell. Motion carried unanimously.

**Door Lock:** Jana Roth made a motion to spend up to \$250 for a door lock on the storage room door. Seconded by Annette. Motion passed unanimously.

**Set Date of Next Meeting**

The next meeting is set for November 18, 2025 at 1:30 pm.

**Motion to Adjourn** by Jana Roth. Seconded by Steve Donnell. Motion carried unanimously. Adjournment at 3:26 pm.

Respectfully submitted by Angelia Franke on October 22, 2025